Subject: FW: COVID-19 Message

From: Kara Braun < kbraun@sessasheetmetal.com>

Sent: Tuesday, March 17, 2020 11:15 AM

To: All Employees

Subject: COVID-19 Message

Good Morning,

Sessa Sheet Metal is concerned with the unprecedented global challenges that we are facing due to the coronavirus (COVID-19). Please be assured that during this time of uncertainty, the health and safety of our employees is our highest priority.

We are actively following the developments in the spread of the coronavirus as well as the recommended guidelines provided to us by the CDC and the government. Information and guidelines are changing and evolving at an accelerated pace. We will continue to monitor this situation to ensure that we are following the recommendations in order to keep everyone as safe as possible.

The link below will provide you with information about unemployment and what your options may be if you become sick, your job site closes, or that Sessa Sheet Metal is required to close as a whole in the coming days: https://www.dllr.state.md.us/employment/uicovidfaqs.shtml

In addition, please see the President's Current Coronavirus Guidelines below. It is imperative that we all follow these guidelines in order to stop the spread of COVID-19.

Thank you, Kara Heckel



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